

Health & Safety records NDDH

Reference Number: RDF2421-24

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Further to your Freedom of Information Act request, please find the Trust's response(s) below:

Please be aware that the Royal Devon University Healthcare NHS Foundation Trust (Royal Devon) has existed since 1st April 2022 following the integration of the Northern Devon Healthcare NHS Trust (known as Northern Services) and the Royal Devon and Exeter NHS Foundation Trust (known as Eastern Services).

Under the health and safety laws and regulations which govern the safe operation of the NDDH (North Devon District Hospital), including for staff and patients health and safety:

- 1) *What records are the Trust obliged to keep with regard to the infrastructure of the premises known as NDDH including - specifically - the fabric and structure, the water system and the electrical system?*

Answer: We keep records based on guidance from NHSE's Health Technical Memoranda (HTMs), Health Building Notes (HBNs) and HSE's Approved Codes of Practice (ACOPs).

- 2) *For how long must the Trust keep these records safe for inspection by the relevant authority?*

Answer: A minimum of five years.

- 3) *With reference to 1) above, what records does the RDUH Trust actually keep?*

Answer: We keep records for:

Water Systems; Tap Indexing (water temperature checks at sentinel outlets), Water tank inspections, Blender checks, Calorifier checks and inspections, Pressure vessel inspections, Pressure reducing valves and strainers checks.

Electrical Systems; Fixed wiring inspection and tests, Portable appliance tests (PAT), Emergency lighting checks and lightning conductor tests.

- 4) *With reference to 1) above, for how long does the RDUH Trust keep these records?*

Answer: A minimum of five years.

- 5) *What records must be kept by the Trust whenever remedial work is carried out to repair faults or defects within the structure, water system or electrical system?*

Answer: As per guidance recommendations depending on the discipline.