

Exporting Results from OVID

Export to Formatted Files

The Export function lets you export the citation list to:

<https://ovidsp.ovid.com>

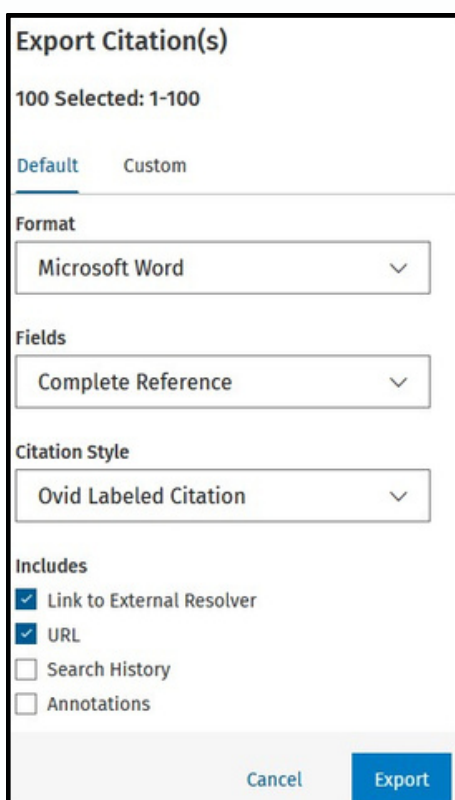
- Formatted files (like Word, PDF, txt and Excel)
- Citation Managers:
- RefWorks
- A locally installed citation manager
- Tagged text files (like XML, Reprint/Medlars, BRS/Tagged, RIS)
- You can export text or multimedia citations.
- The *Export Citation(s)* dialog displays in a panel on the right hand side of the search results page.



To view a YouTube video about exporting results, click [here](#).

In each exported record, you can include the following data:

- URL for the Ovid Full Text (if available) or the citation
- A link to an external resolver
- The search history. If you added annotations to your search history, they are included too.
- Your annotations (if applicable and if you are logged into your Personal Account)



The screenshot shows the 'Export Citation(s)' dialog box with the following settings:

- 100 Selected: 1-100
- Default (selected) / Custom
- Format: Microsoft Word
- Fields: Complete Reference
- Citation Style: Ovid Labeled Citation
- Includes: Link to External Resolver, URL, Search History, Annotations
- Buttons: Cancel, Export

Export to Rich Text Formats Sections:

- Selected
- Fields
- Citation Style
- Includes

Export to Citation Manager

When you select a citation manager, Ovid displays the appropriate selection choices. Clicking *Export* will cause Ovid to export the results directly to EndNote, Reference Manager, etc.

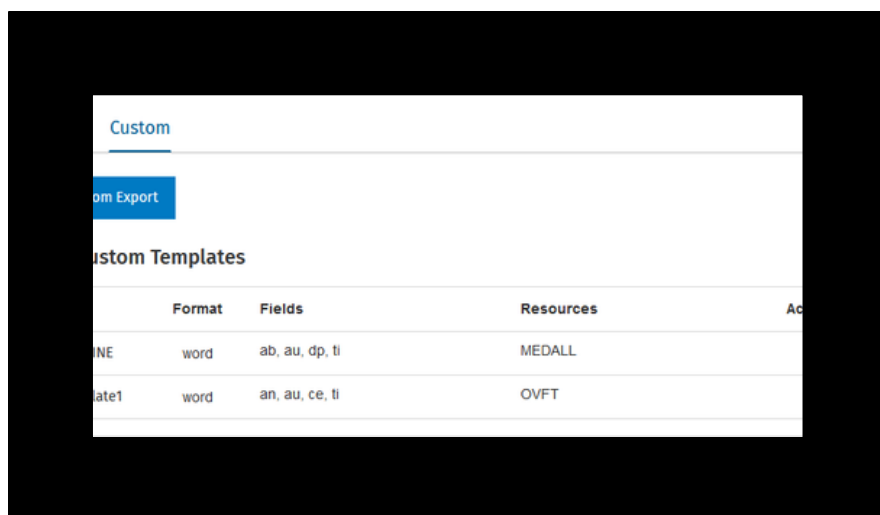
Export to Basic Text Formats

When you select BRS/Tagged (txt), Reprint/Medlar (txt), RIS (ris) or XML (xml), Ovid creates the appropriate file.

Once saved, Ovid creates the citation list as a text file, formatted according to the user's selection choice. The browser's File Download window opens, pre-populating the file name and the file type.

Customising Fields

To edit the fields you'd like to export, on the *Export Citation(s)* dialog, click *Custom*.

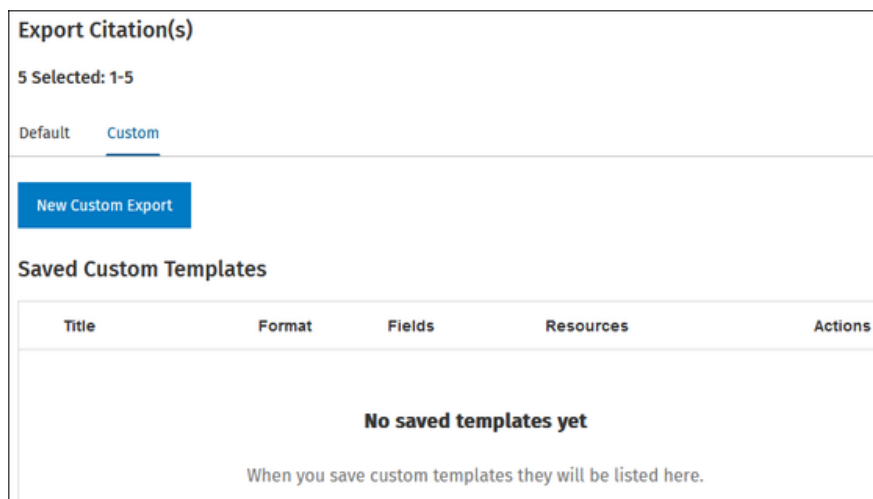


Click *New Custom Export* and follow the steps in the *Exporting to a Custom Template* section below.

Exporting to a Custom Template

You can customise an export template to your specifications and save it. To do this, click *Export > Custom > New Custom Export*.

You must be logged into a Personal Account to use this feature.



If you already have saved a customised export template, it displays in the table below (next page)

Export Citation(s)

100 Selected: 1-100

Default Custom

New Custom Export

Saved Custom Templates

Title	Format	Fields	Resources	Actions
<input checked="" type="radio"/> MEDLINE	word	ab, au, dp, ti	MEDALL	
<input type="radio"/> Template1	word	an, au, ce, ti	OVFT	

Cancel Export

Customised export template

Export Citation(s)

100 Selected: 1-100

Format: Microsoft Word

Citation Style: Ovid Citation

Make Title Link to URL

Includes:

- Link to External Resolver
- URL
- Search History
- Annotations

Look up fields

- as: Abbreviated Source
- ab: Abstract
- my: Anatomy Supplementary Conc...
- id: Article Identifier
- ai: Author NameID
- fa: Authors Full Name
- bd: Beginning Date
- bt: Book Accession
- bn: Book Edition
- pr: Book Part
- vd: Version Date
- vi: Version ID
- vo: Volume
- vb: Volume Book Title
- yr: Year of Publication

Field Export Order

- au: Authors
- ti: Title

Save as template

Template Title *

Title your template

Cancel Back Export

You can select the following options:

- Format - if you select Word or PDF, you can specify the order in which the fields display.
- Citation Style
- Make Title Link to URL

The other options are as above.

Then, select which field(s) you want to include by checking the box(es) next to the field name(s). They move to the *Field Export Order* list, and you can drag them up or down as required.

Once you've made your selections, at the bottom of the dialog, check the *Save as template* box and give your template a title. Click *Export*.

Depending on your setup, your customised export downloads or opens in a new tab.

Citation(s) Exported

100 citation(s) were exported.

A success message displays, summarising what you've exported.

Template saved

Your template has been successfully saved.

You'll also see a success message for your saved template:

For more support information and training content, please visit the [Ovid Tools & Resources Portal](#).