

## Permits to Work in the NHS

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Reference Number: RDF2322-24

Date of Response: 27/02/24

Further to your Freedom of Information Act request, please find the Trust's response(s) below:

Please be aware that the Royal Devon University Healthcare NHS Foundation Trust (Royal Devon) has existed since 1<sup>st</sup> April 2022 following the integration of the Northern Devon Healthcare NHS Trust (known as Northern Services) and the Royal Devon and Exeter NHS Foundation Trust (known as Eastern Services).

*Dear Royal Devon University Healthcare NHS Foundation Trust,*

*I am writing to make a Freedom of Information (FOI) request to obtain information regarding the Management of Permits to work (PTW) on your sites. Could you kindly provide details on the following:*

*a. Which types of work require a Permit To Work to be completed on your sites?*

Answer: Please see below.

- Low Hazard Medical Gas
- High Hazard Medical Gas
- Bacteria Filter Change
- Laboratory Gases
- Dental Gases
- Industrial Gases
- High Voltage
- Low Voltage
- Live Working
- Limitation of Access
- Sanction to Test
- Hot Working
- Working at Heights
- Confined Spaces
- Breaking Ground
- Isolation of Critical Ventilation Plant
- Fire Alarm system
- Any additional works that require further control measures to be put in place for specific works

*b. Does your organisation utilise a software platform to issue, record, and provide evidence of completed works that require a permit?*

Answer: No.

- c. *If a software platform is used, please specify the name or type of software utilised to complete and evidence work permits.*

Answer: Not applicable.

- d. *Who within your organisation is responsible for the issuance, sign-off, and provision of evidence for Permits To Work?*

Answer: The relevant Authorised Person and or Supervising Officer.

The Trust does not release the names of staff below a Director under Section 40 (2) of the Freedom of Information Act 2000 Personal Information, where disclosure may contravene the Data Protection Act 2018 and therefore applies an exemption under Section 40 (2) - Personal Information of the Freedom of Information Act 2000 and Section 10 of the Data Protection Act 2018.

The Executive Director responsible for Estates and Facilities is Zara Hyde. The main hospitals contact numbers are 01392 411611 (eastern services) and 01271 322577 (northern services) or via the Trust 'Contact Us' link on [royaldevon.nhs.uk](http://royaldevon.nhs.uk)

Where contact details are given for Trust staff in this response, notice is hereby given, under Section 11 of the Data Protection Act 2018, on behalf of the individual or individuals that this personal information may not be used for the purposes of direct marketing.