

Sustainable Transport

Reference Number: RDF1430-23

Date of Response: 09/05/2023

Further to your Freedom of Information Act request, please find the Trust's response(s) below:

Please be aware that the Royal Devon University Healthcare NHS Foundation Trust (Royal Devon) has existed since 1st April 2022 following the integration of the Northern Devon Healthcare NHS Trust (known as Northern Services) and the Royal Devon and Exeter NHS Foundation Trust (known as Eastern Services).

1) over the past five years, broken down by year –
a) how many staff members used the Cycle to Work scheme?

Year	Eastern Service – No. Cycle to work orders	Northern service – No. Cycle to work orders
2019	298	27
2020	313	68
2021	428	47
2022	821	56
2023	327	24

b) what percentage of staff was this? –

Year	Eastern Service - Percentage of total staff headcount	Northern service -Percentage of total staff headcount
2019	3.43%	0.83%
2020	3.47%	1.99%
2021	4.64%	1.33%
2022	8.84%	1.53%
2023	3.39%	0.65%

c) what was the average value of the vouchers claimed on the scheme?

Northern Service – This information is not held. – Vivup portal only allows download of employee monthly deductions, not total order value.

Eastern Service response:

EAST		2019	2020	2021	2022	2023
1c)	Average Value	£366.34	£410.52	£665.50	£617.13	£1,695.08

d) what was the number of those who took up the scheme, who then failed to complete, leaving the Council with costs? Any outstanding balances due to staff leaving the Trust are recovered from their final payment, or otherwise an invoice is raised.

2) what tools does the organisation use to encourage cycling for their staff -
a) on a work basis – Various lockable cycle shelters in place. Free to use cycle repair stands with tools at Wonford and Barnstaple (for staff and public use). Regular Dr Bike sessions. Promote where showers/changing rooms are. Currently building change/shower blocks for active travel at Wonford and Barnstaple. Promote cycle to work schemes. Active travel options and benefits promoted on webpages, engagement days etc. Trust responds to cycling related planning consultations with the aim of improving cycle infrastructure around localities and actively engages with planners/ Local Authorities to improve infrastructure. Promotes cycle/active travel related planning consultations to staff. Barnstaple Hospital is a Gold rated Cycle Friendly Employer.

b) on a leisure/health basis – As above (please see Trust response to question 2a)

3) with regards to staff, does the organisation –

a) have any monitoring for what modes of transport staff use
i) for their journey to work – regular travel surveys, typically annually but during COVID-19 period this was not carried out.

ii) for journeys during work time – Yes. The Trust Payroll/Lease car department keep mileage claim details that include registration plate and miles claimed. Also, Fuel Star fuel card management system.

b) and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights – something akin to a travel survey is really what I'm aiming at. The Trust does not hold a current Travel to Work Survey, we are actually going to do one this week which will be out within 4 weeks.

Q4. Type of Transport	Total held by the Trust – Northern service	Total held by the Trust – Eastern Service	Total for use by the Trust staff (not as part of their job) – Northern Service	Total for use by the Trust staff (not as part of their job) – Eastern Service
a) pedal cycles	0	0	0	0
b) electric bikes	0	2		2
c) motorbikes	0	0	0	0

d) internal combustion cars	4	2	0	0
e) electric or hybrid cars	0	0	0	0
f) internal combustion vans	3	46	0	0
g) electric or hybrid vans	0	3	0	0
h) heavy trucks	0	18	0	0

5) does the organisation mileage scheme clearly state the claim rate for cycling -
Yes

6) how many cycling miles have been claimed by the organisation's staff in the past five years –

East Over the last 5 years a total of 4,369 miles have been claimed as pedal cycle miles.

Northern Service – Over the last 5 years a total of 1820 were claimed for the Pedal Cycle miles.

7) Regarding your current cycle to work scheme -
a) what scheme is currently in place.

North & East– Vivup cycle to work scheme

b) what is the maximum limit on the cost of a bike, if a limit is currently in place.

North & East – currently £5K